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JOB DESCRIPTION

JOB TITLE: RGCVET Maintenance Crew Member

COMPONENT: PMM For Hire #906

SALARY RANGE: \$10/hour.

CLASSIFICATION: Non-exempt

DEFINITION AND PURPOSE:

Performs responsible, professional work in the repair and maintenance of gas meters. This work includes the scraping, painting and venting of gas meters around the Roanoke Valley. Work is performed under the general supervision of the RGCVET Maintenance Instructor-Crew Lead.

ORGANIZATIONAL RELATIONSHIP:

Supervised by: RGCVET Maintenance Instructor Crew Lead

Supervises: No one

Coordinates with: Other Crew Members, Crew Lead, PMM Superintendent, and PMM Director

RESPONSIBILITIES:

- Performs maintenance as requested on work tickets to include scraping, painting, and venting of gas meters.
- Follows attendance and other policies and procedures consistently.
- Submits time cards in a timely manner.
- Attends safety meetings and follows daily objectives as assigned each morning.
- Reviews Safety Checklist.
- Keeps the RGCVET Maintenance Instructor-Crew Lead informed about issues and needs that may impact project.
- Performs other duties as assigned by the RGCVET Maintenance Instructor-Crew Lead.

ESSENTIAL KNOWLEDGE, SKILLS AND ABILITIES

- Must be organized and complete assignments as scheduled.
- Must have maintenance and painting skills.
- Must have knowledge of safe operation of tools and equipment.
- Must be able to walk, stand, carry, bend, and crouch for long periods of time.
- Must be able to lift up to 50 lbs.

TRAINING, EDUCATION AND EXPERIENCE:

HS Grad or GED preferred.

Must take Abnormal Operating Condition certification course required by government regulations for Gas Companies and pass certification test. Must pass initial drug test and all future random tests performed during work on project. (Random testing is a requirement of Roanoke Gas Company.)

SPECIAL REQUIREMENTS:

- Must pass drug screening. Some positions require positive complete background screening including: criminal, sex offender and child protective services.

This description provides information regarding the essential functions of the designated job, and general nature and level of work associated with the job. It should not be interpreted to describe all the duties that may be required of such employees or be used to limit the nature and extent of assignments such an individual may be given.

Every TAP employee shares in TAP's responsibility to "Mobilize Community Resources" in support of TAP's anti-poverty efforts.

TAP hires only U.S. Citizens and lawfully authorized aliens.

Equal Opportunity Employer/Drug Free Workplace

Bilinguals Encouraged to Apply

*Job Title: RGC/VET Maintenance Crew Member
4/6/16*